

The Town of Crown Point held the Organizational Meeting January 10, 2019

Members present: Supervisor Charles Harrington, Councilperson Ivan Macey, Councilperson Walter Worth, Councilperson Sherlene Barrows

Others present: Francis Cook, Wally Ross, Jaon Hunsdon, Roxanne Burns, Todd Debrobander

Pledge of Allegiance

Committee Appointments

Highway	Walter Worth
Sidewalks	Ivan Macey
Parks & Waterfront	Ivan Macey
Building & Personal Property	Walter Worth
Health Insurance	Tara Peters
Lighting & Energy	Sherlene Barrows
Beautification	Sherlene Barrows
Youth Commission	Sherlene Barrows
Water/Wastewater	Ivan Macey
Library	Sherlene Barrows
Publicity, Website	Tara Peters
Policy Review	Walter Worth Tara Peters
Economic Development	Tara Peters
School	Tara Peters
Hamlet Expansion	Walter Worth
Budget Officer	Kimberly Woods
Marriage Officer	Seth Celotti
Memorial Day Committee	Jodi Gibbs

C. Worth Made the motion to approve all Committee Appointees.
C. Barrows second. All aye. Motion carried.

C. Barrows Made the motion to conduct all meetings under Roberts Rules of Order except when superseded by Municipal Law. C. Worth second. All aye. Motion carried.

List of Officers

Budget Officer Kimberly Woods

Health Officer Karen Griffin

Animal Control James Marshall

Registrar Linda Woods

Historian Joan Hunsdon

Assessor Richard Maxwell

Water Superintendent District 1 & 2 Gary Allen

Clerk to Supervisor Kimberly Woods

Safety Officer Kevin Gadway

Maintenance Person Kevin Gadway

Board of Assessment & Review	Term to Expire
Roy Cutting	09-30-2021
Doug Woods	09-30-
Christopher Spaulding	09-30-2020
Steve Mackay	09-30-2019
Chris Johnson Chairman	09-30-2022

Code Enforcement Officer & Junkyard William Ball

C. Macey made the motion to approve the appointment of all Town Officials and Terms of appointment. C. Barrows second. All aye. Motion carried.

Town Positions and Salaries

Supervisor	\$24,295.00	Yearly
Town Clerk/ Tax Collector	20,381.00	Yearly
Town Councilpersons (4)	4,992.00	Yearly
Town Justice	13,643.00	Yearly
Highway Superintendent	48,010.00	Yearly
Deputy Supervisor	1,511.00	Yearly
Deputy Town Clerk	1,276.00	Yearly
Clerk to Supervisor	25,036.00	Yearly
Town Historian	\$1,050.00	Yearly
Animal Control Officer	3,586.00	Yearly
Justice Clerk	13.02	Hourly
Maintenance Person	17.20	Hourly
Highway Mechanic	18.37	Hourly
Heavy Equipment Operator	17.20	Hourly
Laborer on Call	12.77	Hourly
Water/Wastewater Operator	19.67	Hourly
Health Officer	1,100.00	Annually

Maintenance Helper	12.77	Hourly
Board of Assessment and Review Chairman	318.00	Annually
Board of Assessment and Review Secretary	393.00	Annually
Board of Assessment and Review Members (3)	234.00	Annually
Asst. Water/Wastewater Superintendent	11,500.00	Annually
Campsite Manager	4,568.00	Annually
Code Enforcement Officer	4,996.00	Annually
Town Attorney	TBA	
Assessor	19,268.00	Annually
Highway Deputy/Foreman	3,060.00	Annually

C.Barrows made the motion to approve Town Officials and Salaries of Town positions for 2019 . C. Worth second. All aye. Motion carried.

Board meeting day and time

C.Worth made the motion that Town Board meetings shall be held on the second Thursday of the month, auditing the bills will be at 5:30 PM and Regular meeting will open at 6:00 P.M. C.Barrows second. All Aye. Motion carried.

Delegation of Duties

C. Barrows made the motion to approve delegation of duties as stated. The following Offices and committees shall be responsible for duties as specified and shall hereby be authorized to incur necessary expense within limitations of the Current Budget year. C. Worth second. All aye. Motion carried.

Supervisor

The Supervisor shall be responsible for all Town owned lands for their maintenance and development.

Youth Commission

The Youth Commission shall be responsible for the recreational and cultural development Of the Youth during 2019 .

The Knapp Senior Citizens shall be responsible for the recreational and cultural development Of aged of the Town of Crown Point during the year 2019.

Newspapers

C. Barrows made the motion to approve Sun Community News, Plattsburgh Press, and Post Star as newspapers for the Town of Crown Point during 2019 . C. Macey second. All Aye. Motion carried.

Banks

C. Worth made the motion that an account in the name of the Town of Crown Point be Opened of kept with the Champlain National Bank, Crown Point and Glens Falls National of Glen Falls, New York and Class Management Systems for deposit in said Banks to the credit of the Town from time to time any or all monies, Checks, drafts, notes and acceptances or otherwise which may be hereinafter come into it's Possession and said Banks be and are hereby authorized to make payments from the funds on Deposit with them according to checks, drafts, notes and acceptances of this Town signed by Charles Harrington, Supervisor or his duly appointed Deputy, including checks drawn to his Or their own order. All monies deposited in the account of the Champlain National Bank. The Supervisor is authorized to deposit investment funds in any legal bank and wherever the Interest return is the highest. C.Barrows second. All aye. Motion carried.

Investment Policies

C. Barrows made the motion that the Town of Crown Point follow investment policies and

Guidelines pending verification to insure that investments are mature when the cash is required to finance operations and to insure competitive rate of return, as filed in the Town Office Annual Report Statement. C. Worth second. All aye. Motion carried.

C. Worth made the motion that the Supervisor be authorized to use a statement savings for the General Fund and Highway Fund as was in 2019 .C. Barrows second. All aye. Motion carried.

Mileage Rate

C. Barrows made the motion that the mileage rate for Town Officials when performing Town business be set at 54.5 cents per mile. C. Worth second. All aye. Motion carried.

Officials

C. Worth made the motion that Officials may be authorized to obtain clerical aid as Needed. C. Barrows second. All aye. Motion carried

Deputies

C. Worth made the motion the Supervisor may hereby be authorized to appoint a Deputy and the Town Clerk may also authorize to appoint three persons as her Deputies, and the Highway Superintendent may be hereby authorized to appoint two Deputies.

Deputy Supervisor Tara Peters

Deputy Town Clerk Kevin Gadway, Eugene Woods

Deputy Highway Superintendent Kevin Woods Foreman Theresa Ingleston

C. Barrows second. All aye. Motion carried.

Supervisor will be the Ex-Officio of all Committees, and all decisions must come back to the Town Board for approval and no decisions are to be made without Board approval.

Senior Citizens

President Kathy Hyatt

Vice President Laura Groshans

Secretary Norma Russell

Treasurer Patricia Sawyer

C. Worth moved Resolution to approve Supervisor Ex-Officio and Senior Citizens Officers. C. Barrows second. All aye. Motion carried.

Adjournment

C. Barrows made the motion to adjourn. C. Macey second. All aye. Motion carried.

Time:

6:08 PM

Attest to:

Town Clerk