

The Town of Crown Point held an Organizational Meeting Tuesday January 10, 2023

Members present: Supervisor Charles Harrington, Councilperson John Wayman, Councilperson Walter Worth, Councilperson Tara Peters, Councilperson Sherlene Barrows

Others present: Tom Peterson Town Attorney, Bruce Burns Highway Superintendent, Cody Wayman Youth Commission Coordinator, Clayton Menser, Karen and Clint Griffin

Supervisor called meeting to order at 5:45PM

**Committee Appointments:**

Highway	Walter Worth
Sidewalks	Walter Worth
Parks & Waterfront	John Wayman
Building & Personal Property	Walter Worth
Health Insurance	Tara Peters
Lighting & Energy	John Wayman
Beautification	Sherlene Barrows
Youth Commission	Sherlene Barrows & Tara Peters
Events Organization	Dan Rabideau, Cindy Bodette, Jodi Gibbs
Water/Wastewater	John Wayman
Library	Sherlene Barrows
Publicity / Website	Tara Peters
Policy Review	Walter Worth & Tara Peters
Economic Development	Tara Peters
School	Tara Peters
Hamlet Expansion	Walter Worth
Budget Officer	Kimberly Woods
Marriage Officer	Seth Celotti
Memorial Day Committee	Jodi Gibbs
Fire Department	John Wayman

C. Worth Motion to approve all Committee Appointments. C. Peters Second. All aye Motion carried.

C. Barrows Made motion to conduct all meetings under Roberts Rule of Order Except when Superseded by Municipal Law. C. Wayman second. All aye. Motion carried.

List of Officers

Budget Officer	Kimberly Woods
Health Officer	Karen Griffin
Animal Control	James Marshall
Registrar	Linda Woods
Historian	Joan Hunsdon
Assessor	Richard Maxwell
Water Superintendent District 1&2	Gary Allen
Clerk to Supervisor	Kimberly Woods
Safety Officer	Kevin Gadway
Maintenance Person	Kevin Gadway

Board Assessment Review

Roxanne Burns 09-30-2026  
Doug Woods 09-30-2023  
Christopher Spaulding 09-30-25  
Gene Staubitz 09-30-2024  
Chris Johnson Chairman 09-3-2027

Code Enforcement Officer & Junkyard	Colin Mangan
Harassment Investigative Committee	Tara Peters
	Wallace Ross
	JoAnne Iuliano

C. Worth Made the motion to approve the appointment of all Town Officials and Terms of Appointment. C. Wayman Second. All aye. Motion carried.

Supervisor \$29,503.92

Town Clerk/ Tax Collector \$24,750.56  
Town councilpersons (4) \$5,019.35  
Town Justice \$16,727.37  
Highway Superintendent \$58,303.91  
Deputy Supervisor \$1,766.76  
Clerk to Supervisor \$30,403.93  
Town Historian \$1,227.89  
Animal Control \$5,257.56  
Justice Clerk \$18,343.94  
Maintenance \$20.11 Hourly  
Highway Mechanic \$21.48 Hourly  
Heavy Equipment Operator \$20.11 Hourly  
Laborer on Call \$14.93 Hourly  
Water/Wastewater Operator \$64,660.00  
Health Officer \$1,311.59  
Maintenance Helper \$15.82  
Board Assessment Review Chairman \$364.59 Annually  
Board Assessment Review Secretary \$450.57  
Board Assessment Review Members (3) \$268.27  
Code Enforcement Officer \$10,500.00  
Town Attorney TBA  
Assessor \$20,023.40

C. Worth made the motion to approve Town Officials and Salaries of Town Positions for 2023. C. Peters Second. All aye. Motion carried.

#### Board Meeting day and time

C. Barrows Town Board Meetings shall be held on the Third Thursday of the month. Auditing of the bills will be at 5:30 PM and Regular meeting will open at 6:00 PM. C. Worth second. All aye. Motion carried.

#### Delegation of Duties

C. Worth made the motion to approve delegation of duties as stated. The following Offices and Committees shall be responsible for duties as specified and

shall hereby be authorized to incur necessary expense within limitations of the current budget year. C. Wayman second. All aye. Motion carried.

#### Supervisor

C. Barrows made the motion the Supervisor shall be responsible for all Town owned lands for their maintenance and development. C. Worth Second. All aye. Motion carried.

#### Youth Commission

C. Wayman made the motion The Youth Commission shall be responsible for the recreational and cultural development of the Youth during 2023. C. Barrows second. All aye. Motion carried.

#### Senior Citizens

C. Worth made the motion that the Knapp Senior Citizens shall be responsible for the recreational and cultural development of the Aged of the Town of Crown Point during 2023. C. Barrows second. All aye. Motion carried.

#### Newspapers

C. Worth Made the motion to approve Sun Community News, Plattsburgh Press Republican and Post Star as newspapers for the Town of Crown Point during 2023. C. Wayman second. All aye. Motion carried.

#### Banks

C. Barrows Made the motion that an account in the name of the Town of Crown Point be opened of kept with the Champlain National Bank, Crown Point and Glens Falls National of Glens Falls, New York and NY Class for deposit in said Banks to credit of the Town from time to time any and all monies. Checks, drafts, notes and acceptances of this Town signed by Charles Harrington, Supervisor or his duly appointed deputy, including checks drawn to his or their own order. All monies deposited in the account of the Champlain National Bank. The Supervisor is authorized to deposit investment funds in any legal bank and wherever the interest return is the highest. C. Peters second. All aye. Motion carried.

#### Investment Policies

C. Peters made the motion that the Town of Crown Point follow investment policies Guidelines pending verification to insure that investments are mature when the cash is required to finance operations and to insure competitive rate of return, as filed in the Town Office Annual Report Statement. C. Barrows second. All aye. Motion carried.

C. Worth Made the motion that the Supervisor be authorized to use a statement savings for the General Fund and Highway Fund as was in 2022. C. Wayman second. All aye. Motion carried.

#### Mileage Rate

C. Wayman Made the motion that the mileage rate for Town Officials when performing Town Business be set at 65.5 cents per mile. C. Worth second. All aye. Motion carried.

#### Officials Clerical Aid

c. Worth Made the motion that Officials may be authorized to obtain clerical aid as needed. C. Barrows second. All aye. Motion carried.

#### Deputies

C. Worth Made the motion the Supervisor may be hereby authorized to appoint a Deputy and the Town Clerk may also be authorized to appoint three persons as her Deputies, and the Highway Superintendent maybe hereby authorized to appoint two Deputies.

Deputy Supervisor Tara Peters

Deputy Town Clerk Kevin Gadway, Eugene Woods

Deputy Highway Superintendent Andy Burns

C. Barrow second. All aye. Motion carried.

Supervisor will be Ex-officio of All Committees, and all decisions must come back to the Town Board for approval, no decisions are to be made without Board Approval. C. Worth made the motion. C. Peters Second. All aye. Motion carried.

#### Senior Citizens Officers

President Alberton Euber

Vice President Kathy Fortier

Second Vice President Laura Groshans

Secretary Norma Russell

Treasurer Cathy Hyatt

#### Adjournment

C. Wayman made the motion to adjourn. C. Peters second. All aye. Motion carried.

Time:

6:18 PM

Attest to:

Linda L. woods

Town Clerk