

TOWN OF CROWN POINT, NY REGULAR BOARD MEETING –JANUARY 8, 2026

The Regular Meeting of the Town Board of Crown Point, County of Essex, State of New York was held at the Town Offices, Crown Point, New York on the 8th day of _January, 2026.

PRESENT: Clayton Menser, Supervisor
Tara Peters, Councilperson
Walter Worth, Councilperson
Sherlene Barrows, Councilperson
M. Cindy Bodette, Clerk

ALSO PRESENT: Roy Cutting, Bruce Burns, Highway Supervisor, Gary Allen – Water/Wastewater Superintendent, Chris Spaulding, Assessor, Bernadine Melton, Mary Jane Weld, Gene Staubitz, Travis Tabor, Vicki Mero, Kama Ingleston, Eric Ingleston

Supervisor Menser called the meeting to order at 6:00 pm with the Pledge of Allegiance.

Minutes were presented from November 20 and December 18, 2025 Regular Board Meetings.

COMMUNICATIONS were presented as follows:

Public Employment Relations Board Notice of Conference

Standard Medical Services –

Councilperson Worth made a motion, seconded by Councilperson Barrows to authorize Town Supervisor Menser to sign contractual agreement with Standard Medical Services for necessary drug testing.

Motion Carried.

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

New York Municipal Insurance Reciprocal

Essex County IT quote for computer

Drinking Water Lead Status Notification

NYAOT Investing in Employee Health and Safety

The Assembly of State of New York Matthew J Simpson Fire District Grants

Quote to replace Supervisor’s Desktop Computer

Notice: Drinking Water Service Line Lead Status is Unknown

Adirondack Park Local Government Review Board

Councilperson Barrows made a motion, seconded by Councilperson Worth to authorize payment of \$300 to Adirondack Park Local Review Board for representing the Town of Crown Point in matters relating to the Adirondack Park. Motion Carried.

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

Councilperson Peters made a motion, seconded by Councilperson Worth authorizing two payments in lieu of taxes (pilot) agreements for Solar Energy Systems involving Town of Crown Point, Crown Point School District and Essex County to be signed by Board Members. Motion Carried.

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

Councilperson Worth made a motion, seconded by Councilperson Barrows to authorize payment of \$96.15 to Patrick Putnam per week for fuel tank inspection at Highway Department Town of Crown Point.. Motion Carried.

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

Councilperson Barrows made a motion, seconded by Councilperson Peters authorizing the Town of Crown Point to enter into an Agreement with the Town of Minerva for shared services of the Code Officer. Motion Carried

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

Councilperson Barrows made a motion, seconded by Councilperson Peters to authorize payment in the amount of \$2,000 to Architectural Engineering and Land surveying NE TLLC for technical support as required by New York State for lead servicing and reporting. Motion Carried.

Ayes	4	Peters, Worth, Barrows, Menser
Nays	0	
Abstain	0	
Absent	0	

Committee Reports

Water/Wastewater

Gary reported that residents will soon be asking questions regarding lead/copper that he will be explaining as questions come in.

Gary reported they had held a Wastewater Committee meeting yesterday. DEC is mandating we have to follow the upcoming agreement which we have no funding for. We will need to decide on a future plan. There are five options – two of which are not feasible because of the cost. There are three other options which will be explored. A final decision needs to be done by April. Gary expressed his thanks to Supervisor Menser and Roy Cutting for stepping in and helping stay on track. It will be 8 to 10 years before any work starts.

Assessor

Chris reported that 81 properties have been entered and are totally done. Should reach their goal. More properties keep popping up. Tricia King from NYS real property tax will be here to meet next Thursday. A total reevaluation by 2028 is not realistic.

Highway

Bruce reported that there has been no status for the salt shed grant. He is finally getting salt and putting it on the roads.

They are working 8 hour days from 6:30 to 3:00 daily. This allows for taking care of roads prior to buses going out in the morning and prior to them going back out in the afternoon.

They have put 7 to 800 yards of sand out in the last two weeks and over 3,500 tons of salt.

Code Enforcement

Supervisor Menser reported things are going smoothly. People are giving information and filling out forms.

Youth Commission

Travis Tabor made a presentation explaining the Back Country Youth Foundation.

Councilperson Barrows made a motion, seconded by Councilperson Worth to authorize payment to Back Country Youth Foundation in support of their ski program.

Ayes	4	Peters, Barrows, Menser, Worth
Nays	0	
Abstain	0	
Absent	0	

Senior Citizens

The van has not yet been registered. This will happen shortly.

Monitor Bay

Advertisement for position will be done next month. Will need job description. A letter of interest with a resume will be required.

Supervisor

Supervisor Menser reported that he has been working long days going through paperwork and shredding where appropriate. Financially the town is in good shape.

Councilperson Peters made a motion, seconded by Councilperson Barrows to send Adirondack Trail Riders \$2,000 from ROOST money for Crown Point trails only. Motion Carried.

Ayes	3	Peters, Barrows, Menser
Nays	0	
Abstain	1	Worth
Absent	0	

Bills were presented by Leeann Rice as follows:

General	\$9,290.93
Highway	\$1,331.78
Water	\$681.28
Sewer	\$21.06

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Councilperson Barrows made a motion, seconded by Councilperson Peters to pay the bills as presented. Motion carried.

Ayes	4	Peters, Barrows, Worth, Menser
Nays	0	
Abstain	0	
Absent	0	

With no further business, Councilperson Worth made a motion, seconded by Councilperson Barrows to adjourn the Regular Meeting. Motion Carried. Meeting was adjourned at 6:48 pm

Ayes	4	Peters, Barrows, Worth, Menser
Nays	0	
Abstain	0	
Absent	0	

Duly Submitted,

Mary Cindy Bodette

Town Clerk