

TOWN OF CROWN POINT, NY REGULAR BOARD MEETING – APRIL 9, 2026

The Regular Meeting of the Town Board of Crown Point, County of Essex, State of New York was held at the Town Offices, Crown Point, New York on April 9, 2026.

PRESENT: Clayton Menser, Supervisor
Walter Worth, Councilperson
Sherlene Barrows, Councilperson
M. Cindy Bodette, Clerk

ABSENT: Tara Peters, Councilperson

ALSO PRESENT: Roy Cutting, Bruce Burns-Highway Supervisor, Chris Spaulding-Assessor, Leanne Rice- Supervisor's Clerk, Kama Ingleston-Town Historian, Chris Spaulding-Assessor, Gene Staubitz, Christian Mullenax, Terry Mickette, Bernadine Melton, Kevin Mero, Fran Cook, Mary Jane Weld, Vicki Mero, Wallace McGuinness, Tatum Trombley, Mike M (sp), Carla M (sp), Penny Comes,

Supervisor Menser called the meeting to order at 6:00 pm with the Pledge of Allegiance

Minutes were presented from March 12, 2026 Regular Board Meeting. Clerk Bodette proposed a correction to change the amount needed in funding for the wastewater project from \$1.3million to \$13 Million under Wastewater on Page 2.

Councilperson Worth made a motion, seconded by Councilperson Barrows to accept the March 12, 2026 Regular Board Meeting minutes as corrected. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Invited Guest – None

Communications:

Department of Environmental Conservation

Time Clock Plus

Champlain Hudson Power Express

Order of Business:

Be it resolved that the current time clock is no longer providing for a realistic accounting of time and functioning with the payroll system. Time Clock Plus has presented a system that would replace the current time clock and integrate directly with the payroll software. This will be a large savings on time and accuracy for the Supervisor's Clerk and a vast improvement for our hourly employees. Total first year cost of \$4,446.12, second year and on cost will be \$782.10 for a five year contract.

Councilperson Barrows made a motion seconded by Councilperson Worth to replace the time clocks with the new system. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Be it resolved that Champlain Hudson Power Express is switching from a "Pilot" program to a Host Community Agreement (HCA). The payment cycle to all communities and school districts will remain the same.

Councilperson Barrows made a motion seconded by Councilperson Worth to approve the switch.
Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Be it resolved that there are large amounts of obsolete electronics equipment that has been being held onto instead of being disposed of, (telephones, printers, copiers and monitors). Board approval is necessary to dispose of this equipment properly.

Councilperson Worth made a motion seconded by Councilperson Barrows to approve of the disposal of outdated and obsolete equipment. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Be it resolved that a tentative agreement has been reached between the International Brotherhood of Teamsters, Local 294 and the Town of Crown Point. This agreement must be ratified by both parties.

Councilperson Barrows made a motion seconded by Councilperson Worth to approve the agreement between the International Brotherhood of Teamsters, Local 294 and the Town of Crown Point. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Be it resolved that Kevin M. O'Hara has met the initial requirements to become a trainee for Water/Waste Water Treatment. Based on this information it is recommended that he be transitioned from hourly to salary at a rate of \$57,000.00 per year. This agreement would take effect April 13 2026. Mr. O'Hara has been explained the change in status fully and is in complete agreement.

Councilperson Worth made a motion seconded by Councilperson Barrows to approve the agreement transitioning Kevin M. O'Hara from hourly to salary at the rate of \$57,000 per year. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

There are two Fire Hydrants in town that have been leaking greatly for many years. This is a problem that has not been properly addressed and needs to be. The wish is to replace the hydrant on Sugar Hill this year with a loan from the general fund to cover the cost of approximately \$12,000.00. The cost will be added to the loan payment starting January 2027, once we know of any additional unexpected expenses come up. The second hydrant is on the end of the line and will be more expensive and will be included in the budget for next year.

Councilperson Worth made a motion seconded by Councilperson Barrows to approve the unexpected expenses for the Water Department. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Committee Reports

Water/Wastewater, Gary Allen

Everything is going well. The pump they had thought to have gone bad was actually the surge protector. Bevins feels that he will have 25 meters done by the end of April. His plan is to have all meters done by the end of the year.

Assessor

Chris Spaulding, Assessor

Exempt paperwork will be sent to the County. Some were found to be not entitled to the exemptions on their properties. This has been handled. They have completed over 400 site visits – The County will be sending out letters outlining changes to assessments.

Supervisor Menser reported that it has come to his attention that to appoint an individual to be the Town Assessor that person must meet the State Qualifications or can only be appointed for a six month “acting” Assessor position. The time Christopher Spaulding has currently spent will assist in this qualification, but will require an additional 6 months in order to meet the 750 hour requirement.

Councilperson Barrows made a motion seconded by Councilperson Worth to reappoint Christopher Spaulding as “Acting Assessor” for the Town of Crown Point for a period of six months.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Highway:

Bruce Burns, Highway Superintendent

They will begin cleaning the roads shortly. The County will pay the town for cleaning of some of their roads as they are short of help. The County is planning on paving the front side of Sugar Hill this year. Because of the high cost of paving materials our paving will be scheduled for July/August. It is planned to pave Creek Road from the Methodist Church to Factoryville Rd.

Code Enforcement:

Colin Mangan, Code Enforcement Officer

Supervisor Menser reported that two Notices of Apparent Violations were issued on March 16, 2026, additionally there have been 4 permits issued to this point in March and April. Colin would like to add 4 to 8 hours per week to his schedule for Crown Point. He will collect information and present it to the Board for next year.

Youth Commission: No report

Senior Citizens: No report

Monitor Bay:

The Board authorized the advertisement for a Manager for the Monitor Bay Camp Site. The Board has copies of the applications.

Councilperson Barrows seconded by Councilperson moved to enter Executive Session to discuss employment applications. Motion Carried. Executive Session entered at 6:25 pm.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Regular Board Meeting resumed at 6:34 pm.

No actions were taken during Executive Session.

The Board will interview applicants for the Camp Manager position prior to decision being made. This discussion will be tabled until interviews have been completed.

The Town is preparing to put the Home Town Hero Banners back up for the season. It has been determined that 26 of the banners are no longer serviceable and need to be replaced. There is just over \$3,900.00 in the fund at this time. It may cost a bit over that to replace all of the damaged banners. Supervisor Menser entertained a resolution to use these funds and supplement with ROOST funds to replace the damaged banners.

Councilperson Worth made a motion seconded by Councilperson Barrows to approve the purchase of replacement banners with funding as described. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

It has been tradition to have a Memorial Day Parade and the Town has started having Music in the Park for everyone to enjoy each year. In the past, the Town Board has put \$5,000.00 into the budget for Memorial Day Committee and the Town Board used ROOST funds to pay for the Music. Supervisor Menser proposed a resolution to use ROOST funding in the amount of \$5,000 to the Memorial Day Committee and \$21,200.00 to cover the cost of the Music in the Park. The music will be starting July 16 until August 27, every Thursday evening. Supervisor Menser reported that the Music in the Park is \$10,000.00 less than last year.

Councilperson Barrows made a motion seconded by Councilperson Worth to approve \$7,000.00 in ROOST funding for the Memorial Day Parade and \$21,200.00 for Music in the Park. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Supervisor Menser explained the term “BESS” Battery Energy Storage System. Many people have residential units that store energy in case of power outages. We are talking about the same type of batteries that are used in electric automobiles. Many stories have been heard regarding fires with these types of batteries. There are many concerns that people have with these units that we do not fully understand at this point. Supervisor Menser stated this is really talking about large scale commercial/industrial battery energy storage systems. Supervisor Menser proposed a local law providing a one-year moratorium on Commercial/Industrial Battery Energy Storage Systems to allow time to fully understand all the factors involved in a system of this type before allowing them in the Town of Crown Point. If the resolution is passed there would be a public hearing May 14th at 5:30 to discuss community desires.

Discussion was held regarding concerns regarding these units and public hearing protocols. This is not a mandate at this time.

Councilperson Barrows made a motion seconded by Councilperson Worth to move forward the local law banning Commercial/Industrial Battery Energy Storage Systems from the Town of Crown Point for a period of one-year while evaluating all concerns to a public hearing phase scheduled for May 14th at 5:30 pm. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Supervisor and Town Clerk reports were presented to the Board for review.

Any Other Business/ Comments from the Floor:

Councilperson Worth presented a project for Veteran's Park that would put a six foot wide blacktop walkway through the park near the trees. This would include benches, picnic tables and trashcans. Materials for the walkway and benches would be paid for with ROOST funds. Labor and equipment will be donated by Councilperson Worth and Roy Cutting. Excavating will be done in preparation for an ice skating rink as well. The goal is to have this work completed by Memorial Day.

A question was raised regarding the ability to add this to the park. It was noted that as long as there is not a permanent structure it was okay. This has been looked into by the lawyer. The possibility of benches that could be provided in memory of loved ones was discussed.

Councilperson Barrows made a motion, seconded by Councilperson Worth to use a maximum of \$25,000.00 of ROOST Funds to complete the project in the park. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

A question was raised regarding the possibility of updating the playgrounds. Another question was presented regarding placing hidden drive signage on White Church Road. Highway Supervisor Burns stated a request should be made to the County and indicated he would assist with that.

Supervisor Menser presented information regarding the posts for the docks are gone and would need to be replaced. This would be paid for using Camper and Dock Fees collected.

Councilperson Barrows made a motion seconded by Councilperson Worth to spend up to \$10,000 for Dock Doctors to replace the posts. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Bills were presented by Supervisor's Clerk Leanne Rice as follows:

Highway	\$21,161.86
Water	\$1,721.27
Sewer	\$2,975.04
General	\$129,068.60
NYS EFC	0
NYS EPG	0

Total April Vouchers \$154,926.80

Councilperson Worth made a motion, seconded by Councilperson Barrows to pay the bills as presented. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

With no further business, Councilperson Barrows made a motion, seconded by Councilperson Worth to adjourn the Regular Meeting. Motion Carried. Meeting was adjourned at 7:12 pm.

Ayes Worth, Barrows, Menser

Nays None

Abstain None

Absent Peters

Duly Submitted,

Mary Cindy Bodette
Town Clerk