

TOWN OF CROWN POINT, NY SPECIAL BOARD MEETING – APRIL 23, 2026

The Special Board Meeting of the Town Board of Crown Point, County of Essex, State of New York was held at the Town Offices, Crown Point, New York on April 23, 2026.

PRESENT: Clayton Menser, Supervisor  
Tara Peters, Councilperson  
Walter Worth, Councilperson  
Sherlene Barrows, Councilperson  
Roy Cutting, Councilperson  
M. Cindy Bodette, Clerk

ALSO PRESENT: Bruce Burns – Highway Superintendent, Gene Staubitz, Kama Ingleston, Fran Cook, Vicki Mero, Mikel Bennett, Eric Ingleston, Christian Mullenax, Dottie( ?), Patt Ross, Sheila McDowell, John (sp)

Supervisor Menser called the meeting to order at 6:00 pm with the Pledge of Allegiance

Minutes were presented from April 9, 2026 Regular Board Meeting.

Councilperson Barrows made a motion, seconded by Councilperson Worth to accept the April 9, 2026 Regular Board Meeting minutes as presented. Motion Carried.

Ayes Worth, Barrows, Menser

Nays None

Abstain Peters

Absent None

The new building at the Highway Department is completed per the contract. It was agreed by the Town Board during 2025 to appoint Roy Cutting to the Town Board once the contract was satisfied.

Councilperson Worth made a motion seconded by Councilperson Barrows to appoint Roy Cutting to the Town Board. Motion Carried.

Ayes Worth, Barrows, Menser, Peters,

Nays None

Abstain None

Absent None

Newly appointed Councilperson Cutting began his position as appointed.

Bevins Construction has backed out of the agreement to install the Water Meters for the 302 homes. The next lowest bidder at \$425.00 per meter is Hayes Contracting.

Councilperson Worth made a motion seconded by Councilperson Barrows to award the contract to Hayes Contracting per the bid agreement. Motion Carried.

Ayes Worth, Barrows, Menser, Cutting

Nays Peters

Abstain None

Absent None

Monitor Bay:

The Monitor Bay Camp site is scheduled to open May 16, 2026. Applications for the position of Camp Site Manager have been reviewed and select individuals have been interviewed.

Councilperson Worth made a motion seconded by Councilperson Peters to enter into Executive Session. Motion Carried. Executive Session was entered at 6:08 pm

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Councilperson Worth made a motion seconded by Councilperson Barrows to resume regular session. Motion Carried. Regular Session was resumed at 6:20 pm.

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Councilperson Worth made a motion seconded by Councilperson Peters to appoint Mikel Bennet the Monitor Bay Camp Site Manager for the 2026 season. Motion Carried.

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Any Other Business/ Comments from the Floor:

Bills were presented by Councilperson Worth as follows:

Highway

Bruce Burns, Highway Superintendent requested permission from the Board to dig a hole for the flagpole at Penfield Pond.

Councilperson Worth made a motion seconded by Councilperson Cutting granting permission for the Highway Department to dig the hole for the flagpole at Penfield Pond. Motion Carried.

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Bruce Burns, Highway Superintendent requested \$220,000 for the down payment on a Front End Loader. \$120,000 to come from Fund Balance and \$100,000 from equipment account.

Councilperson Barrows made a motion seconded by Councilperson Worth to approve these expenditures. Motion Carried.

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Comments from the Floor

Kevin Gadway inquired whether the Highway Superintendent position is full time. The response given was yes it is.

Conversation was held regarding the new time clock system and logistics on reports it will generate, functions and amount of time it will save for the Supervisor’s Clerk. Kevin Gadway noted that during the 20 plus years he worked for the town a time clock was never required.

With no further business, Councilperson Peters made a motion, seconded by Councilperson Barrows to adjourn the Regular Meeting. Motion Carried. Meeting was adjourned at 6:31 pm.

Ayes Worth, Barrows, Menser, Peters, Cutting

Nays None

Abstain None

Absent None

Duly Submitted,

Mary Cindy Bodette  
Town Clerk